



GETTING STARTED WITH JOIN.ME DIRECTORY

Now it's easier than ever for teams to collaborate with **join.me**. With **join.me** Directory, all users under the same account can easily see each other's **join.me** information. Can't find someone's conference ID? Don't know what your coworker's personal link is? Collaborate with anyone on your team, at any time.

Adding users to a join.me team

Admins of a **join.me** account can add users to their team through the Admin Console. To add a user, click the + Add users icon. An email invitation is sent to the user. The admin can monitor who has been sent invitations and also see who has accepted.

What's in the Directory

Once a user accepts the invitation to join a team, they automatically go through an simple onboarding process to personalize their **join.me** PRO or BUSINESS account. Users can brand their **join.me** meeting experience by adding a profile picture, name, job title, and custom background.

After logging into your **join.me** account, users can see who else on their team is using **join.me** by navigating to the Directory tab. Any other users, admins, or owners of the **join.me** team are listed. A team member can quickly find other users' name, email, conference ID, personal URL, and role. You can search for a name, or filter by role to efficiently find the right person. Don't waste another minute wrangling meeting details from coworkers. And don't miss a beat launching an ad-hoc meeting!

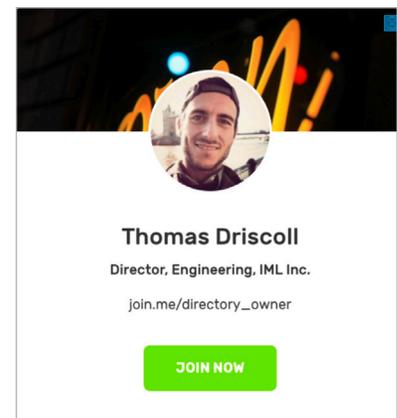
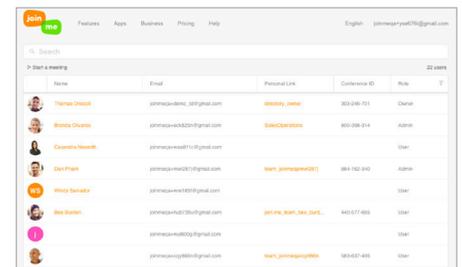
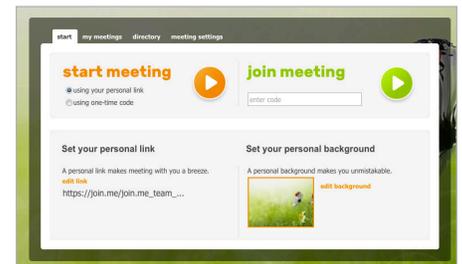
A more personal team experience

Wondering who else on your team uses **join.me** ? Clicking on a user's name in the Directory will expose the user's profile, showing their name, job title, and custom background.

Have a question about your account? Use the Directory to easily identify your account administrator.

Ready to meet? You can join ad-hoc meetings straight from the Directory interface, making team work and collaboration faster, easier, and more personal.

✔ Grow your team with **join.me** today! Go to help.join.me/knowledgebase for more information, or visit our blog at blog.join.me.



"Using join.me for our team has definitely increased our overall sales efficiency."

– Caitlin Tittl, Sales Manager, Meltwater